Abstract Submission Rules & Guidelines for Satellite Symposium Abstracts

Abstract submissions are invited for the IOF Regionals – 2nd Middle East & Africa Osteoporosis Meeting & 6th Pan Arab Osteoporosis Congress PAOC’6 scientific programme. Abstracts will be published in a supplement of Osteoporosis International.

DEADLINE: FRIDAY, MAY 18, 2012

- All satellite symposium abstracts for the meeting must be e-mailed to Fina Liu (fliu@iofbonehealth.org).
- IOF is not responsible for errors in the abstract submission. Verify the text to ensure accuracy with no spelling, grammatical or scientific errors. No corrections will be accepted after the abstract submission deadline.

ORGANISATION AND CONTENT: Please read this information carefully

A) Regulations
- Abstracts must be submitted in English.
- The abstract should be structured as follows:
  - Title
  - Authors
  - Affiliations
  - Main abstract body text
  - References (if applicable)
  - Acknowledgments (if applicable)
  - Disclosure of Conflict of Interest
- For standardisation, the total length of the abstract body text must not exceed 3000 printable characters (these include non-visible characters such as spaces).
- Figures may be included with the following criteria:
  - Resolution of images: 300 dpi
  - Allowed file types: gif, jpg, png
  - Max. image width: 8 cm
- Commercial (trade) names of drugs are not allowed – the generic or chemical names must be used.

B) Guidelines
- Tables and figures will be published in colour when applicable with a printed width of approximately 8 cm. A table or figure should be large enough so that it is readable when printed in the abstract book.
- Use standard abbreviations where appropriate. Include any other abbreviations in brackets after the full word the first time it appears.
- Number and list references (if applicable) in the order in which they appear in the abstract, within the 3000 characters limit.
• All acknowledgements to grants, funding source or other co-workers will appear at the bottom of the abstract and shall be included in the 3000 characters limit.

Disclosure of Conflict of Interest:

All submitting authors must disclose, on behalf of all other authors of the abstracts, any conflicts of interest or have their work refused at the discretion of the organisng committee. All disclosures will be published in the meeting programme and abstract book.

It must be stated if the authors now or in the past 24 months have had a significant financial interest or other relationship with commercial companies or other entities whose products or services are discussed in the abstract, or who are supporting this activity. For any of the following relationship categories that apply to each author, please indicate the relationship and name the commercial entities involved:

• grant/research support
• consultant/speaker's bureau/advisory activities
• board membership
• company employee
• stock ownership or royalties
• patent licensing
• other

We request all presenters to cooperate by declaring any potential conflict of interest on their slides.

Abstract Embargo:

A publication and media embargo is in force for each abstract to be presented at the Meeting and will be lifted one hour after the abstract has been presented. If study results are reported prior to the embargo date, the abstract is subject to penalties, including removal from the Meeting programme. This embargo policy covers all abstracts accepted as part of the meeting regardless of whether information is obtained from another source.